# Managers’ Weekly Report & QA Metrics

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| Work Beginning: 14/03/2014 | Work Summary | Created Integration Guidelines document. Modified MediaControll class to be abstract type, and created VideoMediaControll and AudioMediaControll classes. Added a basic set of JUnit tests for ImageHandler. |
| Issues | AudioHandler & VideoHandler do not stop playing media when the slide is progressed forwards/backwards, or the slideshow is exited. Also can’t simulate button presses in JUnit tests. |
| Work Beginning: 21/04/2014 | Work Plan | Finish tests for ImageHandler. Look into media stop issues for AudioHandler & VideoHandler. Hopefully review eCook code to company coding standards. |
| Issues | Finding a way to stop media playing. Finding a way to simulate button presses during testing. |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Defects opened | Number of new defects opened per week tracked | Yes – 2 |
| Defects closed | Number of defects closed per week tracked | Yes - 1 |
| Work items completed | Number of work items completed per week | Yes – view on Jira |
| Ratio of estimated time to actual time taken per task | Track these values weekly | Yes – View burndown charts on Jira |
| Integration test results | Report/log results of integration testing | YES – view on Jira (attached to relevant tickets) |
| Repeated fails | Log repeated fails and review daily | Yes – none |
| Thorough testing | Check to see whether units have been tested according to the “Test Strategy” documentation | NO – Action on to do. |